

# PRIOR HOURS SUBMISSION FORM

**NNMIEC APPRENTICESHIP & TRAINING COMMITTEE**  
**ATTN: Valerie McRee – Apprenticeship Director**  
**5031 Indian School Rd NE, Ste 100**  
**Albuquerque, NM 87110**

Form Completed By:
<input type="checkbox"/> Apprenticeship Program
<input type="checkbox"/> Contractor

RE: PROOF OF FIELD EXPERIENCE FOR \_\_\_\_\_  
(Apprentice Name)

Employment start date was \_\_\_\_\_. And has worked \_\_\_\_\_ hours through \_\_\_\_\_.  
(Month/Day/Year) (Total Hours) (End Date or Last Day Before Indentured)

A Newly-Indentured Apprentice (NIA) may be granted credit for prior OJT hours worked in the trade for their respective program. (ie. Electrical Program credit for prior OJT hours in the Electrical Trade) **Time Frame: An NIA has sixty (60) calendar days of his/her indenture date** to submit the required documents to the NNMIEC Office. The hours he/she is requesting credit for must be in the following work processes:

## ELECTRICAL PROGRAM WORK PROCESSES

## LOW VOLTAGE PROGRAM WORK PROCESSES

Preliminary Work \_\_\_\_\_ Hours

Residential & Commercial Rough \_\_\_\_\_ Hours

Residential & Commercial Trim \_\_\_\_\_ Hours

Industrial Lighting and Service Installation \_\_\_\_\_ Hours

Troubleshooting \_\_\_\_\_ Hours

Motor Installation and Control \_\_\_\_\_ Hours

**TOTAL ELECTRICAL HOURS**

Communications \_\_\_\_\_ Hours

Electronic Safety & Security \_\_\_\_\_ Hours

**TOTAL LOW VOLTAGE HOURS**

<b>For NNMIEC Office Use Only</b>	
Indenture Date:	_____
_____ # Electrical Hours Accepted	
_____ # Low Voltage Hours Accepted	
Approved By	_____
Date Approved	_____
Date Received:	_____
Date Verified:	_____

Should you have any questions, please contact me at:

Company Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

Company Address, City, State, Zip: \_\_\_\_\_ Signature: \_\_\_\_\_

Business Number: \_\_\_\_\_ Title: \_\_\_\_\_